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FIRE PREVENTION BUREAU
MICHAEL ROBINSON
OFFICE MANAGER
MABLE THOMPSON

February 4, 2025

To: All Fire Departments Career and Volunteer
Subject: Important: Preparing for NERIS Transition - Fire Department Information Update

As we begin 2025, we are preparing for the transition from NFIRS to NERIS. Accurate information about each fire department (career and volunteer) is crucial for a smooth transition. To facilitate this, we are requesting updated information from your department.

Please complete the attached form, providing the following details:

- **Fire Department's Correct and Legal Name:**
- **Fire Chief's Name:**
- **Assistant Chief's Name:**
- **Department's Physical Address:**
- **Department's Mailing Address:**
- **NERIS (Admin) Lead Person's Name:**
- **NERIS Lead Person's Email Address and contact info:**
- **NERIS (Co-Admin) Assistant Lead Person's Name:**
- **NERIS Assistant Lead Person's Email Address and contact info:**
- **Do you use a Report Management Software (RMS)? (Yes/No)**
- **If yes, please provide the name of your RMS:**

Providing accurate department details is essential for a successful start with the new federal reporting system. Your prompt cooperation in completing this form will be greatly appreciated. This form can be completed and emailed once completed to jebb.harrison@insurance.alabama.gov.

Thank you for your assistance in this important transition.

Jebb Harrison
NFIRS Program Manager
Alabama NERIS Lead

Scott F. Pilgreen
State Fire Marshal

NFIRS FDID			
Fire Dept Name			
Fire Dept Mailing Address			
Fire Dept physical Address			
Number of Stations			
Fire Chief Name			
Phone		Email Address	
Asst. Chief Name			
Phone		Email Address	
NERIS Lead Person			
Phone		Email Address	
NERIS Co-Lead Person			
Phone		Email Address	